



AUDIT COMMITTEE

DATE:	Thursday, 22 September 2016
TIME:	7.30 pm
VENUE:	Council Chamber, Council Offices, Thorpe Road, Weeley, CO16 9AJ

MEMBERSHIP:

**Councillor Coley
Councillor Griffiths
Councillor Chapman**

**Councillor Poonian
Councillor Stephenson**

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For further details and general enquiries about this meeting, contact Janey Nice on 01255 (68)6572

DATE OF PUBLICATION: Tuesday, 13 September 2016

AGENDA

1 Apologies for Absence and Substitutions

The Committee is asked to note any apologies for absence and substitutions received from Members.

2 Minutes of the Last Meeting (Pages 1 - 6)

To confirm and sign as a correct record, the minutes of the last meeting of the Committee, held on Thursday 30 June 2016.

3 Declarations of Interest

Councillors are invited to declare any Disclosable Pecuniary interests or other interest, and the nature of it, in relation to any item on the agenda.

4 Report of Audit and Governance Manager - A.1 Report on Internal Audit - June 2016 - August 2016 (Pages 7 - 14)

To provide the Committee with a periodic report on the Internal Audit function for the period June 2016 – August 2016.

5 Reports of Corporate Director (Corporate Services) - A.2 - Audit Results Report 2015/16 (Report to Follow)

To present to the Committee:

- The External Auditor's Audit Results Report for the period ending 31 March 2016 and Letter of Representation for consideration and approval to enable a final opinion on the accounts and value for money arrangements to be formally issued by the External Auditor;
- The Statement of Accounts 2015/16 for consideration and approval for publication by the end of September 2016; and
- A revised Annual Governance Statement 2015/16 for approval.

6 Reports of Corporate Director (Corporate Services) - A.3 - Audit Committee - Table of Outstanding Issues (Pages 15 - 22)

To present to the Committee the progress against outstanding actions identified by the Committee.

7 Items Scheduled for the Next Meeting of the Committee in December 2016

Items currently scheduled for that meeting include:

- 1) Internal Audit Regular Monitoring Report
- 2) Internal Audit Letter 2015/16
- 3) Corporate Risk Register (six monthly review)
- 4) Table of Outstanding Issues (including update against External Audit Recommendations)

8 Exclusion of Press and Public

The Cabinet is asked to consider the following resolution:

“That under Section 100A(4) of the Local Government Act 1972, the press and public be excluded from the meeting during consideration of Agenda Item 9 on the grounds that it involves the likely disclosure of exempt information as defined in the relevant paragraphs of Part 1 of Schedule 12A, as amended, of the Act.

B.1 - Risk Based Verification Policy”

9 Report of Corporate Director - B.1 Risk Based Verification Policy (Pages 23 - 32)

To seek the Committee’s necessary annual approval of the Council’s Risk Based Verification Policy

Date of the Next Scheduled Meeting

The next scheduled meeting of the Audit Committee is to be held in the Council Chamber - Chamber at 7.30 pm on Thursday, 15 December 2016.

Information for Visitors

FIRE EVACUATION PROCEDURE

There is no alarm test scheduled for this meeting. In the event of an alarm sounding, please calmly make your way out of any of the fire exits in the hall and follow the exit signs out of the building.

Please heed the instructions given by any member of staff and they will assist you in leaving the building and direct you to the assembly point

Please do not re-enter the building until you are advised it is safe to do so by the relevant member of staff.

Your calmness and assistance is greatly appreciated.